

**Title:** Residential Technician

**Reports To:** Res Tech Coordinator

**Qualifications:**

1. High School diploma or General Education Diploma (G.E.D.)
2. Two (2) years responsible employment history.
3. Must be free of probation or parole, and clean/sober for minimum 1 year.
4. Possession of a valid chauffeur's license.

**Physical Demands:**

While performing the duties of this job, the employee is regularly required to walk, speak, hear, write, observe and respond to physical and emotional behaviors of the clients, including performing CPR and first aide. The employee must be able handle or feel objects and lift or move materials, children or adults safely with hands and arms. This position requires operation of office machinery and telephones, and may occasionally be required to balance, stoop, kneel, or crouch.

**Work Environment:**

The employee performs the duties of this job in a clean, well-lighted, heated and ventilated office. The noise level in the work environment is moderate. There may be some exposure to hazardous bodily fluids.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

*This is a non-sleep position.*

**Duties and Responsibilities:**

1. Inspect premises daily to insure that all safety and sanitary requirements are being maintained.
2. Maintain and monitor social detoxification clients to insure that recovery needs are being met.
3. Insure that all program expectations and curfews are adhered to, and report and behaviors which may assist Counselors in client therapy.
4. Log and otherwise effectively communicate all activities occurring on respective shifts which are relevant to client progress or behavior and program responsibilities.
5. Facilitate group education sessions, in coordination with and under direct supervision of the Site Manager.

6. Perform orientation, education, referral, record keeping functions, and participate in team planning.
7. Assists clients in achieving self-help group participation.
8. Under the direction of the primary counselor, serve as an advocate to the client in the implementation of an ongoing recovery plan.
9. Attends and actively participate in scheduled staff meetings.
10. Teach daily living skills through group programs, role modeling, and direct supervision.
11. Serve as an appropriate role model for clients.
12. Monitors client self administration of medication under the direction of Site Manager and nursing staff.
13. Operates agency vehicles for client transportation or other business needs.
14. In coordination with Lead RT and Site Manager, insure that program structure is maintained according to established agency practices, policies and procedures.
15. Insure that facility is maintained in a clean and orderly manner during shifts worked.
16. Insure that agency guidelines for family visitation, therapeutic passes, and group attendance are adhered to at all times.
17. Provide telephone response to individuals in crisis or seeking treatment services, gathering all appropriate information and insuring contact is made with the appropriate on-call staff member.

**Positions Supervised:** None

**Employment Requirements:**

Within the first year of employment, receive training on communication skills, behavior management, incest, sexual abuse, physical and emotional abuse, stress management, coping skills development, and the effects of peer pressure.

CPR certification and completed First Aid training within ninety (90) days of employment.

Training in procedures of detoxification in a social setting detox, as outlined in certification standards, within three (3) months of employment.

Must provide evidence that he/she is free of infectious and contagious disease, such as TB, prior to beginning employment and annually thereafter.